



CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING

DATE: April 27, 2011
TIME: 9:00 A.M.
PLACE: City Hall
2nd Floor, Council Chambers
El Paso, Texas

A M E N D E D M I N U T E S

The Capital Improvements Advisory Committee met at the above place and date.

The meeting was called to order at 9:00 a.m. Chair Dan Olivas present and presiding and the following members answered roll call.

MEMBERS PRESENT:

Dan Olivas
Bobby Bowling, IV.
Richard Pineda
Ray Aauto
Lamar Skarda
Sal Masoud
Moises Rodriguez

MEMBERS ABSENT:

Mark Dyer
Charlie Wakeem

1. Discussion and Action of the following:

a. Staff presentation and EPWU Report on Impact Fees program.

Marcela Navarrete with the EPWU went over some highlights of the report on the Impact Fee Program. From September 1, 2010 to February 28, 2011, the EPWU has assessed impact fees for 8 platted properties, 6 in the Westside, and 2 in the Northeast service area. There are a total of 22 properties that have been assessed impact fees from inception to date. She also noted that there is no need to make any changes to the LUA and CIP at this time.

Mr. Bowling noted that on the Water Capital Improvement Plans Project there are twenty-eight projects planned for the ten year plan and feels that the EPWU has made a very small dent on any of these projects.

Daniel Avila with the EPWU noted that there are some water lines in Northeast that are coming up this year. They are designing and hopefully constructing a 24" water line at the latter part of the year but it all depends on the development. They have a reservoir ready for construction which also depends on the development. They are aware that they have collected impact fees and if these projects aren't completed those fees must be refunded.

Ms. Navarrete noted that if a development comes in for service and the EPWU does not have that infrastructure to serve the development than the EPWU has two years from the date the service was

requested to have that infrastructure in. If within two years those services are not provided than the fees have to be refunded.

Mr. Masoud asked how often the maps were updated and how assessable they were for the committee members. He requested a copy of updated maps. Ms. Navarrete noted that these maps are strictly illustrated for service area but not to show where the Infrastructure will be.

Mr. Pineda also requested a copy of an updated set of maps showing the changes that have been made so far.

Felipe Lopez with the EPWU noted that since they switched to the Accela Program they are having problems because they have to do most of their comments via hard copies but feels confident that this will not impact whether or not they can complete their capital improvements.

Mr. Aduato noted that with the Accela Program they are having difficulty obtaining a permit and even more difficulty submitting plans and getting them approved.

- b. Filing of semiannual report and report of any perceived inequities in implementing the Capital Improvements Plan or imposing of the impact fee.

ACTION: Motion made by Mr. Pineda, seconded by Mr. Masoud, and unanimously carried to **ACCEPT THE FILING OF THE SEMIANNUAL REPORT AND REPORT OF ANY PERCEIVED INEQUITIES IN IMPLEMENTING THE CAPITAL IMPROVEMENTS PLAN OR IMPOSING THE IMPACT FEE.**

Motion passed.

2. Approval of the minutes for the CIAC meeting of October 6, 2010.

ACTION: Motion made by Mr. Bowling, seconded by Mr. Pineda, and unanimously carried to **APPROVE THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING MINUTES FOR OCTOBER 6, 2010.**

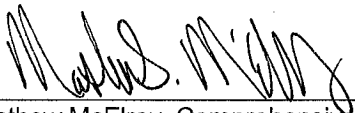
Motion passed.

3. Adjournment

ACTION: Motion made by Mr. Pineda, seconded by Mr. Masoud, and unanimously carried to **ADJOURN THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING AT 9:20 AM.**

Motion passed.

Approved as to Form:



Mathew McElroy, Comprehensive Plan Advisory Committee Secretary